



**CPRS DISTRICT X  
POSITION JOB DESCRIPTION  
STUDENT REPRESENTATIVES**



**FUNCTION:**

One student from each university in District X serves on the Board of Directors. The purpose of the Student Representative is to act as liaison between District X and the students at the universities.

**RESPONSIBILITIES:**

The duties of the Section Representatives shall be as follows:

- A. Serves on the District X Board of Directors.
- B. Acts as liaison between Section represented and District Board of Directors.
- C. In collaboration with other Section Representatives, conducts trainings of interest to Section members.
- D. Submits articles and photos detailing Section activities for Ten Type.
- E. Responsible for meeting the annual District X Goals as approved by the Board of Directors.

**SPECIFIC SECTION DUTIES:**

- A. Coordinate nominations and orientation of incoming Student Representative.
- B. Collaborate and disseminate information to the appropriate University regarding dates, agenda items and other pertinent information.

**TIME LINE:**

April:	District meetings begin, Installation dinner
May:	Meet with District Director to plan member trainings, Prepare and submit budget request
February/March:	Prepare files to be provided to incoming Student Representative (including evaluation and suggestions for next year), CPRS Conference
March:	Recruit Student Section replacement