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**CPRS District 10**  
**Board of Directors Meeting**  
**Garden Grove Recreation and Sports Center**

**MINUTES**  
**Thursday, August 6, 2009**

**1. PROCEDURAL ITEMS**

- a. Call to Order: President Sonya Meacham called the meeting to order at 7:56 a.m.
- b. Roll Call:  
BOARD MEMBERS PRESENT: Sonya Meacham, Jeff Ruth, Chad Clanton, John Montanchez, Vicky Blethen, Julie Roman, Kylie De La Torre, Cory Lakin, Jenni Worsham, Susan Mathieu, Janet Pelayo, Sean Levin, Chelsea Otero.  
ABSENT/EXCUSED: Sherre Titus, Anthony Karraa, Mary Lou Cappel, Michael Navarro, Darin Loughrey, Lauren Montanchez.
- c. **Approve**
  - i. **Meeting Minutes from July 2, 2009** – A motion was made by Chad Clanton and seconded by Jeff Ruth to approve the Minutes of the regular meeting of July 2, 2009. Motion carried, all in favor.
  - ii. **Agenda of August 6, 2009**- Sonya Meacham added one item to the Agenda. A motion was made by Jenni Worsham and seconded by Julie Roman to approve the Agenda of the regular meeting of August 6, 2009. Motion carried, all in favor.
- d. **Financial Report**
  - i. John Montanchez reported the ending balance of \$32,577 and the revenue of \$9,580 for the month of July. The changes are related to the Aquatics training and Consortium. John also informed the Board that there was a discrepancy in the bank statement for the month end report of April by approximately \$80.00. John stated that he made changes to the budget so that it reflected the balance on the April bank statement. Those changes will be reflected in the July report. A motion was made by Jeff Ruth and seconded by Julie Roman to approve the Financial Report. Motion carried, all in favor.
- e. **Receive and File:** Sonya Meacham distributed the July reports as part of the receive and file. A motion was made by John Montanchez and seconded by

Cory Lakin to approve the receive and file.

## 2. **CURRENT ACTION ITEMS**

- a. **Region 5 Training-** Sonya Meacham reported that the scheduled date for the training is January 31, 2010 at the Cesar Chavez Community Center in Riverside. Julie Roman stated that the training was actually scheduled on January 21, 2010. Sonya will confirm this date at the following Board meeting. The next Committee meeting is scheduled on September 15, 2009 in Riverside. This training will be coordinated in conjunction with CPRS District 4. The Committee is planning for a three-session conference. Cost for will be approximately \$25.00. Sonya Meacham, Julie Roman and Vicky Blethen will be in attendance at the September planning meeting.
- b. **Skyhawks payment-** There is a pending payment for \$2500 from Skyhawks as part of the Region 5 Training. Sonya Meacham will check to see the status of the payment.

## 3. **STATUS REPORTS**

### a. **Board Reports**

- i. **VP Programs-** Vicky Blethen reported that she is working with Julie Roman to generate ideas on the type of programs to coordinate this calendar year. Vicky distributed a calendar of events, and asked the Board to review the document for changes. Board members discussed a couple of conflicts and suggestions related to the various events scheduled. Vicky will let the committee know to update the calendar to include programs from the Aging and Aquatics section.
- ii. **VP Fundraising-** Cory Lakin reported that he will be meeting with John Montanez to discuss fundraising opportunities. Cory has met with a few businesses in the city of Los Alamitos to team up with District 10 and Region 5. The businesses include SoCal Sanitation and another company that will help with fundraising.
- iii. **VP Communications-** Sonya Meacham reported for Sherre Titus that some changes have been made to the CPRS website. Sherre has also made changes to the Community Moderator, and explained to CPRS that we are having some issues focusing with moderating. The Fall Ten Type is due September 1.
- iv. **VP Correspondence-** No report.

b. **District Director-** Julie Roman previously reported on the Region 5 training.

c. **Region 5 Report-** No report.

d. **Legislative Report-** No report.

### e. **Section Reports**

- i. **Administrators-** No report.
- ii. **Aging-** No report.
- iii. **Aquatics-** Jenni Worsham reported that CPRS will still be offering CAMS in Monterey this October 2009.
- iv. **Educators-** Sonya Meacham reported on behalf of Mary Lou Cappel.
- v. **Park Operations-** No report.

- vi. **Supervisors-** No report.
  - vii. **Students –**  
**CSULB-** Kylie De La Torre reported that school will be back in session in four weeks.  
**CSUDH-** No report.
  - viii. **Therapeutics-** Susan Mathieu reported on the upcoming training scheduled September 3. Susan also mentioned that CPRS is looking for speakers for the Institute scheduled as part of the CPRS Conference in Palm Springs.
- f. **Standing Committee Reports –** Jeff Ruth reported that he is still gathering all the interest forms, and has received approximately 15 forms to date. Reported that five of the forms were received yesterday after the e-mail was sent through the library of the Community Moderator. Jeff will be advising all the Committee Chairs of members who have shown interest in being part of the various committees. Jeff will follow up with members that submitted a form.
- i. **Mentoring-** No report.
  - ii. **Scholarships-** No report.
  - iii. **Awards-** No report.
  - iv. **Banquet-** No report.
- g. **Recreation Leaders Training Consortium-** Jeff Ruth reported that the committee is planning a training in the month of October. Jeff will provide the Board with an update when additional information is received regarding the day and location of the training.

#### 4. **NEW BUSINESS**

- a. **Professional Development Grant-** Chad Clanton distributed a letter that will be mailed to District 10 members regarding the Professional Development Grant. The total grant amount is \$500 that will be awarded to recipients. Jenni Worsham suggested that in addition to the annual CPRS Conference, we should consider adding the Region 5 training as another option for this grant application. Chad then asked the Board to review the section that discussed the criteria, specifically related to the requirement of serving on a committee. Chad will combine the last two bullet point as one requirement.
- b. **CPRS Award of Excellence-** Sonya Meacham distributed information on the application packet for the CPRS Award of Excellence. Sonya opened discussion to the Board members on whether or not there was any interest in having District 10 apply for an award this year. The Board recommended applying for the Region 5 Training. Sonya and will review the application for submission. Jenni Worsham will also assist with the application process that is due on December 1.

#### 5. **ANNOUNCEMENTS/ROUND TABLE**

##### **ADJOURNMENT**

The next regularly scheduled meeting of the CPRS District 10 Board of Directors will be held on Thursday, September 3, 2009 at the Garden Grove Recreation and Sports Center.

The meeting was adjourned at 9:26 a.m.

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Sonya Meacham, President

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Janet Pelayo, V.P. of Correspondence